



Bag Received _____ Shirt Received _____

FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

2019 CAMP CROYLAKECO REGISTRATION FORM

CIRCLE ONE: Preschool Camp Day Camp Adventure Camp Junior High Camp *Southlake Y only*
Shirt Size_____ *Shirt Size_____*

Information Record

(Please complete and return on or before the day attending)

Child's Name: _____

Address: _____ City: _____ Zip: _____

Home Phone Number: _____ Cell Phone: _____

Date of Birth: _____ School Attended: _____ Grade Completed: _____

Are there any special circumstances that we need to know about to better serve your child? Please list:

Parent/Guardian Name: _____ Occupation: _____

Cell Phone: _____ Business Phone # _____

Parent/Guardian Name: _____ Occupation: _____

Cell Phone: _____ Business Phone # _____

List a frequently used email address for weekly newsletters/announcements (Required):

Pick-Up List Release & Emergency Contacts

1. Please supply in writing names of persons who may pick up your child.
2. Please notify all persons that a photo ID will be required upon pick up.

Authorized to pick up my child

Relationship to Child

Phone #

1. _____

2. _____

3. _____

4. _____

5. _____

Photo Release

We understand in any event that the youth is photographed for purposes of promoting and publicizing the Crossroads YMCA program, we hereby waive all rights to the photographs in which the child appears. We understand that sole ownership and copyright belong to the Crossroads YMCA, Inc. The photographs, may be used whole, in part, or in composite as a program sees fit in publication of education material, and the advertising thereof, and any other lawful purpose.

Signature: _____ Date: _____

Parent Statement of Understanding

The following information is important for the safety and protection of your child. Please read the information, sign and return to the Y. Your signature below indicates that you have received and understand all policies included in the Summer Registration Packet for 2019 including new additions to our Payment Policy and Trip Attendance. Initial here to indicate you have read all the policies _____

I understand that I am not to leave my child in any Y program unless a Y staff is there to supervise my child. All payments must be up-to-date and no outstanding balances must be paid before drop-off.

I understand that my child will not be allowed to leave the program with any unauthorized person. Any person authorized to pick-up my child must be listed on my child's pick-up list. A photo ID must be presented by any person(s) picking up my child.

I understand that should a parent or any authorized person arrive to pick up my child who appears to be under the influence of drugs or alcohol my child will not be released into their care.

I understand that any belongings brought to the Y by my child are the responsibility of my child only. The Y and its staff will not replace or take responsibility for any lost or broken items.

I understand that the Y is mandated, by state law, to report any suspected cases of child abuse or neglect to the appropriate authorities for investigation.

I understand that it is my responsibility to send my child to the Y with sunscreen having been already thoroughly applied. The Y staff will only be responsible to assist with reapplication, all reapplication that requires physical contact will be guided verbally.

I understand that if my child frequently displays behaviors that require one-on-one attention from staff, I may have to send my child with a care giver to remain in the program.

I release The Crossroads YMCA from any liability, whatsoever, that may result from injuries and subsequent medical attention and will look to The Crossroads YMCA only in the unlikely event of gross negligence and/or willful and want on misconduct. I hereby grant permission for the staff of the YMCA to take whatever steps necessary to obtain medical care for my child if warranted. These steps include the following: (1) To administer First Aid; (2) To contact parent/guardian or person listed on emergency contact. If necessary, an ambulance will be called to transport the child to an emergency medical center. I understand that I will be held responsible for all medical/ambulance charges.

Rates and policies are subject to change. All child care payments are non-refundable.

I have read this copy of the Crossroads YMCA childcare policies and procedures and am responsible for sharing these policies with all and any person(s) that may drop off/ pick up my child.

Signature: _____ Date: _____

Parent/Guardian Signature

PROGRAM POLICIES: SUMMER 2019

ACCIDENT/INJURY

Any injury a child receives while in the care of Y staff will be documented in writing and followed by an immediate phone call to the parent/guardian to determine whether the child should remain in Y care or leave to receive further medical treatment.

BEHAVIORAL MANAGEMENT

Our staff will set limits for your child that will encourage responsibility, respect, honesty, and caring. We believe that all children are capable of listening, following directions and respecting others. The rules we set and disciplinary measures that we take are for the maintenance of safe order in large groups. The following list is a brief statement of our discipline policy:

- 1) No child shall be insulted, belittled, demeaned or embarrassed. When possible, children will be called from the group and spoken to quietly and directly.
- 2) Exclusion from participation (Time Out), when used as discipline, shall not exceed ten minutes at any time. Punishments will fit the inappropriate behavior.

CROSSROADS YMCA BEHAVIORAL WRITE-UPS:

The following offenses will result in an immediate behavioral write-up, but are not limited to:

1. General unwillingness to obey staff or staff requests
2. Any violent behavior with the intent to harm another staff member or child
3. Intentional spreading of bodily fluid
4. Biting
5. Offensive/Inappropriate Language

Upon receiving a behavior write-up, parents will be notified and may be required to pick up their child immediately. After receiving three behavioral write-ups in a program year, the child will be suspended from the program for 3 days. Any behavioral write-up received upon returning from a suspension may result in removal from the program.

CHILD ABUSE

The YMCA takes seriously the importance of the protection and safety of the children involved in its programs. Child abuse is a special concern of the Y, because of the organizations role in promoting the personal growth and development of children and families. The YMCA will document any incident of abuse in writing and report in accordance with relevant state or local child abuse reporting requirements and will cooperate to the extent of the law with any legal authority involved.

ELECTRONICS/TOYS

Please leave all electronic devices and toys at home. We will follow a schedule of predetermined activities each day and will not allow children to play with toys from home during this time. Anything brought to the Y from home must remain inside your child's back pack. The Y and its staff will not be held responsible for any items brought from home that are lost or broken.

FOOD/LUNCH/SNACKS

Food and lunch programs are different at each Crossroads YMCA branch:

- Griffith-breakfast & lunch is provided
- Hammond- breakfast & lunch is provided
- Southlake-your child should be sent with a sack lunch each day of camp or lunch is available for purchase. We will also have snacks available for purchase each day at a designated time listed in our daily schedule.
- Whiting-breakfast & lunch is provided. Your child should be sent with a sack lunch for Adventure Camp field trip days.

ILLNESS POLICY

Children are not authorized to attend Y programming if they have an illness or other contagious symptoms. Once given authorization from a supervisor, staff will have the right to request a doctor's note before a child may return to the Y. Please notify staff immediately if your child displays any symptoms of any communicable diseases or contagious conditions. In order for your child to be allowed to return to the program after being ill, your child must be fever/symptom free for at least 24 hours.

MEDICATION POLICY

The only medications we are authorized to distribute are inhalers and epi-pens.

OUTSTANDING BALANCES

All outstanding balances must be paid before any child care services will be provided.

PAYMENTS

All childcare payments are to be made by the previous Friday. Payments made after the previous Friday will incur a \$20 late fee per week. Adventure and Junior Leaders Camps are paid for an entire week and payments are not pro-rated or refunded due to illness, vacations, or other absences. Registration fee pays for supplies for the summer, and does not guarantee a spot in camp until the week's full payment has been made.

SHIRT REPLACEMENT

Children who attend Adventure Camp are required to wear their 2019 Adventure Camp Shirt on trip days. The YMCA provides one shirt for the summer. Parents are able to purchase additional shirts for \$10 at the front desk. If your child does not have a shirt on a trip day, you will be charged for a shirt replacement.

SIGN IN/SIGN OUT

We require that an adult over the age of 18 to accompany each child into the building upon signing them in and out each day. Upon pick up parents and any other specified adults on each child's pick up list will be required to show a photo I.D. Anyone who is not listed on your child's pick up list or fails to produce proper identification will not be allowed to leave the building with your child. Visitors will not be allowed unless arrangements are made in advance. Any child that remains at the Y after the specified dismissal time will incur an additional fee of \$1 per minute.

SWIMMING

Our summer camps swim as often as possible. See the schedule for your child's specific swim schedule. Camp counselors will accompany the children to the locker room and pool. Children in camp must be able to handle their own dressing needs—counselors are unable to dress children. Since campers enjoy swimming during their day, we ask parents to plan pick up times around their child's swim times, or have the child not swim that day.

TRIP ATTENDANCE

Children who are signed up/paid for an adventure camp week, must attend trips on trip days. **If you wish to have your child stay back on a trip day, you will be charged a \$30 missed trip surcharge.**