

PARENT PLANNER CAMP CROYLAKECO



CREATE YOUR OWN ADVENTURE

CROSSROADS YMCA SUMMER 2020

GRIFFITH | HAMMOND | SOUTHLAKE | WHITING



WELCOME TO CAMP!

We are so excited you have chosen our exciting program to meet your family's camp needs. Campers will have the chance to Create their Own Adventure like never before at Camp Croylakeco 2020.

Our Camp provides the tools and activities for campers to make friends, belong and achieve while promoting our core values: caring, honesty, respect and responsibility. Our camp is planned and based on a set of beliefs that campers learn best from hands-on activities. We've created an All New Camp Program that centers around the philosophy that campers need a chance to voice their preferences and make choices.

What happens next? Enjoy the rest of your school year. We will send you information about Meet the Camp Counselor as well as information about what to bring to camp and how to make sure you're registered for what your camper wants to participate in. Check out our website and social media for updated information about schedules, special events and camp enhancements.

Please contact us with any questions.

LOCATIONS & CONTACT INFORMATION

Dean & Barbara
White Southlake YMCA
100 W. Burrell Drive
Crown Point, IN 46307
219 663 5810

Sarah Johnson
sjohnson@crymca.org

Hammond Family YMCA*
7322 Southeastern Avenue
Hammond, IN 46324
219 845 1507

Taryn Fears
tfears@crymca.org

*All camps (excluding specialty) will be held at Frank O'Bannon Elementary School at 1317 173rd St, Hammond, IN 46324.

Whiting Family YMCA
1938 Clark Street
Whiting, IN 46394
219 370 5091

Rebecca Kelly
rkelly@crymca.org

Griffith Family YMCA
201 N. Griffith Boulevard
Griffith, IN 46319
219 750 1082

Sasha Cano
scano@crymca.org

DAY CAMP

Camp Philosophy

To provide a safe, fun, exciting camper driven experience through the demonstration of our 4 core values and practicing a member and camper 1st philosophy.

Check In/Check Out Info

Make Check in/out a breeze with our App!

Daxko APP

Daxko Mobile helps YMCA deepen member connections by reaching members through a mobile app while they are on-the-go. Know what's going on at the Y! You can download the app to get up to date schedules, notifications, an easy way to scan in your membership card and more!

SEARCH THE STORE AND DOWNLOAD:

- Search "Daxko" in the App Store or Google Play
- Download & open the app
- Search for Crossroads YMCA
- Set notification and location preferences





HOURS & DAYS OF OPERATION

The Crossroads Camp Croylakeco begins at 8:30am and lasts until 4:00pm, Monday thru Friday. The majority of our camp day is spent outside, please dress accordingly.

Schedule for a Day at Camp

Pre-Camp 6:00*-8:30am
Camp Activities 8:30am-4:00pm
Post-Camp 4:00-6:30pm
*6:30 Hammond & Whiting

The Crossroads Camp Croylakeco offers 12 weeks of Summer Camp, as well as extended care at some branches.

- Pre and post-camp will be available to campers at certain branches if minimum registration number is met.
- Pre-registration is required.
- Please note: No refunds will be given for those who register and later are unable to attend.



Camp dates are listed below:

| | |
|-----------------------|---------------------|
| June 1-5 | July 13-17 |
| June 8-12 | July 20-24 |
| June 15-19 | July 27-31 |
| June 22-26 | August 3-7 |
| June 29-July 3 | August 10-14 |
| July 6-10 | August 17-20 |

(Actual start and end week vary by location)

WHAT TO BRING TO CAMP

The majority of our camp day is spent OUTSIDE! Please make sure to dress appropriately, and leave any unnecessary items at home.

Bring to Camp

- Backpack (labeled with Camper's name)
- Cool, comfortable play clothes
- Gym shoes (no sandals or open toe shoes please!)
- Swimsuit
- Towel
- Healthy Lunch (labeled with Camper's name. See specific branch for food and lunch programs)
- 2 Healthy snacks
- Water bottle (labeled with Camper's name)
- Sunscreen (labeled with Camper's name)
- Camp t-shirt (field trip days only, please label shirt with Camper's name)

ITEMS TO LEAVE AT HOME!

Electronics, cell phones, flip flops/open toe shoes, dressy clothes, jewelry, trading cards, toys, items of value.



Optional Items

- Hat
- Sunglasses
- Goggles

The Crossroads YMCA will not be responsible for items that are lost or stolen.

All campers should bring a refillable water bottle to camp each day. It's important for the health and safety of campers to stay hydrated. Campers are regularly reminded to refill their

bottles at stations located around the camp spaces. If a camper comes without a water bottle, a \$5 fee will be added to the camper's account for a refillable water bottle provided. The bottle will be marked with their name and group.



ADVENTURE CAMP

Field Trip Day Information

Field trips are a major part of our Adventure Camp program. We feel that we have chosen destinations that are age appropriate for our campers. Below are some guidelines that will help us ensure that all of our campers have a safe, enjoyable time on our field trips.

- Arrive on time! All campers should be signed in to camp no later than 8:30am on field trip days. Campers who arrive after buses have left on field trip days will be placed in Day Camp for that day. A \$30 missed trip surcharge will be applied.
- Wear your camp T-shirt! Campers who don't wear their shirt will be issued a new one at a \$10 cost to the account on file.
- Be prepared! Make sure you have everything you need for field trip day.
- Lunch and 2 snacks in a labeled lunch bag. (See specific branch for food and lunch program)
- Sunscreen (labeled!)
- Water bottle (labeled!)
- Dress appropriately! Only close-toed shoes please!
- Towel and swimsuit (for water park field trips).

Bus Rules

All Crossroads YMCA staff will be enforcing the rules listed below when our campers get on the bus. Please make sure that your child is well aware of what is expected of them when they step foot onto the bus during camp.

- Do not leave your seat while the bus is moving.
- Remain in the bus during a road emergency until the driver has given directions.
- Keep hands, arms, head, and feet inside the bus at all times.
- Do not throw anything out of the bus windows.
- Treat bus equipment as you would treat your own belongings. Never tamper with the bus or any of its equipment.
- No food, drink, candy, or gum is permitted on the bus at any time.
- Voices must be kept low at all times. The bus driver needs to be alert at all times, and loud voices may cause confusion.
- Be sure to take all belongings with you when you get off the bus. The YMCA is not responsible for lost or stolen property.
- The bus driver will have the final authority on the bus regarding rules, regulations, and policies. Campers are expected to follow these rules.



SPECIALTY CAMP

All the exciting ways to belong and building friendships in camp with increased ways to build skills and achieve more with camps like gymnastics, ninja, cheer, art, baking and more!. 3rd-6th grades**

Registration fee: \$25 (must be paid up-front, one-time/summer fee, non-refundable)

5 days a week: pricing varies by camp

Specialty camp will provide a what to bring list for each camp.

**Grades based on 2020/2021 school grade. Southlake YMCA Specialty camps are for 3rd-9th grades.





SWIMMING AT CAMP

One of many campers' favorite time of the day is swimming! Our summer camps swim as often as possible. See the schedule for your child's specific swim schedule. Camp counselors will accompany the children to the locker room and pool. Children in camp must be able to handle their own dressing needs—counselors are unable to dress children. Since campers enjoy swimming during their day, we ask parents to plan pick up times around their child's swim times, or have the child not swim that day.

Swimming Pool Safety Policy

All campers will be swim tested every day except Preschool Camp. Preschoolers required to wear coast guard approved life jackets or coast guard approved puddle jumpers. After the swim test, the camper will wear a color-coded wristband to utilize the pool. This wristband is to be worn on the wrist only. Campers that do not know how to swim, or do not pass the swim test, will be fitted in a coast guard approved life jacket and will only be allowed in the shallow water. No exceptions to this rule.

Swim Test Requirements

- Swim test will begin in the deep end of the pool.
- Swim test is a non-stop test and NO holding onto the wall or lap lane allowed.
- Jump in deep water, tread water a minimum of 30 seconds, start swimming 25 yards, must put face in the water at least once during the test.

Upon Completion, Campers will be Banded Appropriately

- Green Wristbands - To earn a green wristband, swimmers must successfully complete all requirements of the swim test. Green-banded swimmers are able to swim in the shallow and deep ends of the pool.







IMPORTANT INFORMATION

About Our Staff

We hire mature and enthusiastic staff to help us provide a quality, safe and enjoyable program for all involved. All staff are trained to work with children in a Summer Camp, as well as trained in CPR, First Aid & Child Abuse Prevention. A national criminal background check and reference checks have been conducted, documented, and filed on all staff. The majority of our staff are college age and above, and have a passion for working with children.

Lunch and Snacks

Food and lunch programs are different at each Crossroads YMCA branch. Please label your camper's lunch.

Griffith

Breakfast & lunch is provided. Two healthy snacks are required to be brought by the camper.

Hammond

Breakfast & lunch is provided*. Two healthy snacks are required to be brought by the camper.

Southlake

Your child should be sent with a sack lunch each day of camp or

lunch is available for purchase. We will also have snacks available for purchase each day at a designated time listed in our daily schedule. Southlake is a NUT FREE CAMP.

Whiting

Breakfast & lunch is provided**. Two healthy snacks are required to be brought by the camper.

*Except for the last week (August 10-14) where they will need to bring breakfast and lunch.

**Whiting YMCA campers will need to bring breakfast and lunch after August 3 for camp each day.

Enrollment Forms

Upon registration, parents/guardians will receive a packet of enrollment forms. These forms need to be filled out completely, as neatly as possible, and then turned in at the time of finalizing registration. These forms will be kept confidential; only staff working with your child will have access to this information. A copy of these forms will be sent with staff when campers are out of the building. If at any time your contact information or other information changes, please inform the Camp Director or Coordinators. If we do not have all forms completed, your child will not be able to sign in to our Summer Camp Programs.



IMPORTANT INFORMATION

Parent Communication

Have a question about camp but don't know where to look? The following list is where we post our most updated information:

- Weekly Camp Newsletter: Available on the Friday prior to the week of camp
- The Crossroads YMCA mobile app
- Facebook: Contains camp photos, Y news and any emergency information

Payment Information & Registration Deadline

All childcare payments are to be paid on the Friday prior to that week of camp. Payments made after the previous Friday will incur a \$20 late fee per week. Auto draft payments will be pulled on Wednesdays. Adventure and Junior Leaders Camps are paid for an entire week and payments are not pro-rated or refunded due to illness, vacations, or other absences. Registration fee pays for supplies for the summer, and does not guarantee a spot in camp until the week's full payment has been made. Limited spaces are available for Adventure and Junior Leaders camp.

Refund/Credit Policy

Due to extensive scheduling for staff, activities, and materials, we will not be able to refund any camping fees. Fees will not be refunded if a camper is sent home due to disciplinary reasons. Auto-draft payment

withdrawal for any week of camp needs to be completed the Friday before start date of the registered week.

Outstanding Balances

All outstanding balances must be paid before any child care services will be provided.

Summer Camp T-Shirts

All Adventure and Junior Leaders campers will receive one YMCA Adventure Camp Shirt that is to be worn on field trip days. Additional camp shirts are available to purchase for \$10 each. Any camper who does not wear a camp shirt on a field trip day will be issued a new shirt, and the account on file will be charged.

Medication at Camp

The only medication we are authorized to distribute are inhalers and epipens labeled with a child's name. For campers who have asthma, please be sure to send along an inhaler. Campers will be required to carry their own inhaler. Many children who have asthma know best when they need to use their inhaler, and will be supervised by a camp counselor. For campers with allergies requiring epinephrine injections (EpiPen), the YMCA asks that parents provide the counselor with the device that can be carried in the First Aid kit at all times. All allergies must be listed on the registration form.



IMPORTANT INFORMATION

Illness and Injury at Camp

With each child's welfare in mind, we ask parents/guardians not to send a child to camp if he/she has an illness or other contagious symptoms. Once given authorization from a supervisor, staff will have the right to ask for a doctor's note before a child may return to the Y. Please notify staff immediately if your child displays symptoms of any communicable diseases or contagious conditions. In order for your child to be allowed to return to the program after being ill, your child must be fever/symptom free for at least 24 hours.

If a child becomes ill or injured during camp hours, appropriate measures will be taken. Parents/guardians will be contacted and asked to pick up their child from the YMCA. In the event that we are unable to contact the parent or guardian, we will review the emergency contact information to locate one of your designees who can pick up the child.

Any injury a child receives while in the care of Y staff will be documented in writing and followed by an immediate phone call to the parent/guardian to determine whether the child should remain in Y care or leave to receive further medical treatment. Please update camp staff of any changes in contact information in the event we should have to contact you.

Criteria for Children Returning to Camp After Being Ill

| | |
|------------------------|--|
| Temperature | Fever free for 24 hours |
| Pertussis | 5 days after the first dose of medication |
| Ear Infection | After the first dose of medication |
| Conjunctivitis | (Pink Eye) May return after two doses of medication |
| Strep Throat | May return after 3 doses of medication; Fever free |
| Chicken Pox | May return 6 days after the onset of the disease |
| Rash | (with fever or behavior change) until a physician determines that the rash is non-communicable; bring note from doctor |
| Head Lice | After medicated shampoo is applied and hair is free of all nits; Parent must notify Y immediately; inspection by staff is required |
| Mouth Sores | Until a physician determines that the sores are non-communicable; bring note from doctor |
| Fifth's Disease | Once physician determines the illness is non-communicable; bring a doctor's note |
| Vomiting | 24 hours after vomiting stops |



PROGRAM POLICY

Camper Sign in/Sign out Procedures

- Campers must be signed in/out by an individual 18 years or older who is listed on the authorization form.
- Adults will be asked to provide a Picture ID at pickup to confirm identity. This must be presented to staff at pick up. To avoid any confusion and frustration please have your ID with you.
- All campers are encouraged to be signed in by 8:30am, as scheduled events typically begin after this time. Campers being signed in after 8:30am need to be brought to the front desk. A camp manager will be paged to assist with sign in.
- On field trip days, all campers should be signed in to camp no later than 8:30am. Campers who arrive after buses have left on field trip days will be placed in Day Camp for that day. \$30 missed trip surcharge applied.
- A late fee will be charged for each occurrence that children are picked up late. Parents will be charged \$1 for every minute, per child. Late fees will be expected to be paid the next day. Repeated late pick-ups may result in removal from the summer camp program.

Child Abuse

The YMCA takes seriously the importance of the protection and safety of the children involved in its programs. Child abuse is a special concern of the Y, because of the organizations role in promoting the personal growth and development of children and families. The YMCA will document any incident of abuse in writing and report in accordance with relevant state or local child abuse reporting requirements and will cooperate to the extent of the law with any legal authority involved.

Early Pick up

Parents/Guardians that need to pick up campers between 9:00am and 4:00pm should come to the front desk of the YMCA. Providing a written note the morning of the early pick up will expedite the pick-up process. Parents/Guardians will need to show a picture ID to pick up their camper. Our programs often leave the premises and parents/guardians may have to pick-up a child off site.



PROGRAM POLICY

Electronics/toys

Please leave all electronic devices and toys at home. We will follow a schedule of predetermined activities each day and will not allow children to play with toys from home during this time. Anything brought to the Y from home must remain inside your child's backpack. The Y and its staff will not be held responsible for any items brought from home that are lost or broken.

Sunscreen

In an effort to prevent sunburn at camp this summer, we have established the following procedures for the safety of your child.

- All campers must apply sunscreen before they come to camp.
- All campers must carry a bottle of sunscreen in their backpack, preferably the spray type so that Camp staff can help any campers with hard to reach areas. Camp staff will not apply "rub-on" sunscreen to any camper.
- Sunscreen will be applied three times daily or as needed
- Day camp staff will verify that all campers have applied sunscreen before moving into the activities as planned.





FAQ

Is there a supply fee?

Yes, there is a \$25 supply fee. You only pay this one time no matter which camp you choose. The fee goes toward supplies that the campers use over the summer. (i.e. pencils, crafts, paper, games, etc.)

Do you have to stay in the same camp all summer?

No, Campers may bounce back and forth between Adventure Camp and Day Camp as often as they like. However, once you pay for Adventure Camp for a week you will not be able to switch to Day Camp until the following week.

Is there a limit on camp?

Yes, enrollment is limited. Check with your specific branch for limit. Adventure Camp, Preschool Camp, Junior Leaders & Specialty Camp is a first come, first serve camp.

What group is my camper in?

We sort campers based on the grade they are rising to, therefore their age on August 1, 2020 is the determining factor. You will not see a Kindergarten group as those campers are still with Preschool due to not completing a grade yet. Campers who've finished Kindergarten go into the 1st grade group. Preschool campers must be 3 years old by the first day of camp.





GLOSSARY

Opening/Closing Ceremony

This is a daily event that all campers will take part in. Opening ceremonies set the stage for the week and the day's activities while giving the campers a true ceremonial beginning and end. Closing ceremony is a daily event to showcase awesome activities, new skills learned and camper demonstrations of the four core values.

Station Activities

Station Activities are program spaces for our younger campers to learn new skills and develop a sense of achievement. Activities include:

- arts & crafts
- group games
- sports
- STEM
- swimming
- team building

Trail Group Activities

Camper groups are divided into smaller Trail Groups. These

groups foster a sense of belonging within camp and provide an opportunity to create friendships.

Voice and Choice Activities

Voice and Choice activities are program activities that campers age 10 and older can choose to do. All campers will be given a chance to "voice their choice" of skill development. Whether it's arts & crafts, sports or STEM, V&C activities give campers a way to create their own adventure.





SENDING KIDS TO CAMP

At YMCA Camp Croylakeco, we believe every child should experience a summer of imagination, wonder and adventure. As a nonprofit organization, we commit ourselves to removing financial barriers to camp through our camp scholarships.

Many families each year receive a camp scholarship. Our Scholarships reduce camp fees by 25%.

Financial assistance is made available through the generosity of the YMCA Annual Campaign and other gifts and donations.

To help fund a camp scholarship please visit www.crymca.org/online-giving or visit one of our branches to donate.





This year the Crossroads YMCA will be using PLAYERSPACE for electronic communication and camp program management.

What does that mean for you?

After you register for your camp program with the YMCA, your Camp Directors will be using PLAYERSPACE to:

- Assign campers to groups
- Create activity schedules for your camper
- Collect online medical forms and waivers
- Upload and share media with you to share your campers experience
- Communicate with you throughout the entire process!

What do you need to do?

1. Register for your camp programs with a current and active email at your YMCA or online at crymca.org
2. Look for an email from your Camp Director with login credentials for PLAYERSPACE
3. Log into your account and complete the online medical forms and waivers
4. Download the PLAYERSPACE app from your phone to be able to view your online camp schedule and your camper's experience throughout the summer (Available at Google Play and Apple Store!)





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